

Meeting Date: 09.01.2019

Agenda 1. To confirm the proceedings of the Previous Meeting dated 23.08.2018

Resolution 1. The proceedings of the meeting dated 23.08.2018 were read and confirmed.

Agenda 2. Discussion on organizing National and international Seminars as well as students Seminars.

Resolution 2. The committee strongly recommends the organizing of National and international seminars by all departments. Principal Sir as well as the IQAC have assured that such seminars would surely be conducted as the departments are eager to do so. Records of all such seminars would however be preserved for future reference.

Agenda 3. To discuss on the functioning of the Mentoring Groups in all Departments.

Resolution 3. The committee highly solicits the effective functioning of the mentoring Groups of all the departments. Some departments have already divided their students under the teachers so that the mentoring of students can be effectively done. The committee however recommends all other departments to do the same ASAP. Keeping this in mind Principal Sir and the IQAC have assured that it would be looked into. The committee would try and keep a tab on the holistic performance of the mentoring system in the college and would also preserve all necessary data/ documents in this regard.

Agenda 4. To discuss on the signing of MOU with other colleges in order to facilitate students' exchange programs.

Resolution 4. The committee recommends signing of MOU with other colleges in W.B and outside to facilitate students' exchange program. The committee believes this would encourage our students to inculcate a healthy competition and understanding among themselves. Hence the Committee would send its recommendation to The IQAC for consideration and necessary action.

Agenda 5. Discussion on the observation of important days as per the NSS and NCC Calendar.

Resolution 5. The committee recommends the observation of all the important days as per the NSS and NCC activity calendar. Prof. Netai Gayen (Program Officer NSS) and Lt. Colonel Biva Samadder are hereby requested to keep records of all the celebration and submit it to the committee for record keeping.

As there is no agenda to discuss, the meeting comes to an end with the vote of thanks.