

Meeting Date: 16.06.2020

Agenda 1. To confirm the proceedings of the Previous Meeting dated 29.01.2020

Resolution 1. The proceedings of the meeting dated 29.01.2020. were read and confirmed.

Agenda 2. Celebration of important programs and observation of important days

Resolution 2. The committee hereby decides to prepare a list of all important programs and important Days which are to be celebrated/ observed by the institution at large. The list would be sent to The Principal and the cultural committee for their Perusal. Prof. Anusrita Mandas has agreed to keep a track of all these celebrations throughout the year and submit the records to the committee for future reference.

Agenda 3. Purchase of Zoom Platform for the benefit of the College

Resolution 3. Amidst Corona Pandemic, various administrative and academic activities are carried online. Hence the Committee Unanimously believes that taking a subscription of the ZOOM platform would be beneficial. Hence the Committee would send its recommendation to The IQAC for the afore mentioned subscription.

Agenda 4. Training of the staff for handling the online mode of teaching and administration

Resolution 4. The Committee would send its recommendation to the IQAC for arranging a hands-on training of the college staff for handling the online mode of teaching and administration.

As there is no agenda to discuss, the meeting comes to an end with the vote of thanks.