

PEER TEAM REPORT ON
Institutional Accreditation of Surendranath College
Place : Kolkata Pin: - 700 009, State: West Bengal

Section I: GENERAL	Information
1.1 Name & Address of the Institution:	Surendranath College, Kolkata, West Bengal
1.2 Year of Establishment:	1884
1.3 Current Academic Activities at the Institution (Numbers):	Offering UG and certificate courses
• Faculties/ Schools:	3 (Arts, Science and Commerce)
• Departments/ Centres:	23
• Programmes/ Courses offered:	26
• Permanent Faculty Members:	54
• Permanent Support Staff:	Technical staff: 16 Administrative staff: 12 } Total: 28
• Students:	Men: 4946 Women: 3387 } Total: 8333
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • One of the oldest institutions based in a prime location • Space crunch for expansion • Committed leadership and faculty
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	7-9 November, 2016
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairperson	Prof. S. Chandrasekhar
Member Co-ordinator	Prof. M. Vijayalakshmi
Member	Dr. Lalitha Balakrishnan
NAAC Officer:	Dr. M.S. Shyamasundar

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Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects
2.1 Curricular Aspects:	
2.1.1 Curricular Planning and Implementation:	<ul style="list-style-type: none"> • Curriculum framed by University implemented • Five faculty, being the members of BOS, involved in designing curriculum • Academic calendar prepared based on guidelines of University • 5 Certificate courses designed and offered
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> • Offering B.Sc., B.A. and B.Com. (General and Honours) • Communicative English course initiated from 2016-17 • 5 Self financed Certificate courses being and offered
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> • Curriculum based project work part of Economics and Commerce departments • Group discussions, case studies etc. undertaken • Industrial visits/field tours organized by some departments
2.1.4 Feedback System:	<ul style="list-style-type: none"> • Feedback collected from stakeholders, placed before the appropriate authorities for further action • Feedback on curriculum communicated to members of BOS from the college • Informal feedback collected from Alumni • Online feedback system introduced from this academic year
2.2 Teaching-Learning & Evaluation:	
2.2.1 Student Enrolment and Profile:	<ul style="list-style-type: none"> • Admission details hosted on website • Admission sub-committee constituted • Selection based on norms laid down by Govt. and University • Admissions made online
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> • Remedial classes organized to cater to the needs of slow learners • Freeships and concessions provided to some economically backward students • Medium of instruction bilingual to cater to the students from regional language

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	medium background
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> • Academic calendar prepared • Student centric learning in place • Workshops organized to promote the usage of ICT; some departments organize students' seminars • Free access to internet and computers provided to staff • Departments have libraries called Seminar library • Comprehensive lesson plan prepared
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> • Among the 54 permanent faculty members, 28 teachers with Ph.D, 02 with M.Phil. • Part time teachers/contractual whole time teachers and guest/contractual faculty also available for teaching • Teachers encouraged to participate in refresher/orientation courses/ FDP /workshops/summer/winter schools • Qualified as per University and UGC norms
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> • Annual system of exams and evaluation • University norms adhered to evaluation • Mid-term and final tests programmed by examination sub-committee • MCQ to test preparedness
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> • Pass % good for UG Honours courses as compared to General courses • Drop-out rate a cause of concern • Pass percentage is above the University Average in most courses • Some students have obtained University ranks
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> • Research committee constituted to support research activities • Teachers are encouraged to apply for minor as well as major research projects; to attend seminars/ scientific lectures • 4 major, 7 minor research projects completed and 5 minor research projects are on going • Several lectures and seminars organized to inculcate research culture
2.3.2 Resource Mobilization for Research:	<ul style="list-style-type: none"> • UGC and State Government approached for research funds • Financial support garnered through 4 major and 10 minor research projects

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	<ul style="list-style-type: none"> • MPLAD fund obtained for infrastructure development • No seed money provided for research
2.3.3 Research Facilities:	<ul style="list-style-type: none"> • Library subscribed to N-LIST consortium • Few faculty recognized as research guides • Moderate lab facility available
2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> • 163 publications in peer reviewed journals; proceedings of conferences, articles in magazines and news papers; 7books with ISBN no. and 11 chapters in edited books published
2.3.5 Consultancy:	<ul style="list-style-type: none"> • Several teachers offering informal consultancy services • One staff member has participated in country wide class program of UGC
2.3.6 Extension Activities and Institutional Social Responsibility:	<ul style="list-style-type: none"> • NSS unit active • Eco club recently formed • NCC wing started • Field study undertaken to identify malnutrition in the community
2.3.7 Collaboration	<ul style="list-style-type: none"> • A few collaborations with research institutions/Government agencies exist in regard to research projects and with other colleges • MOUs initiated
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities:	<ul style="list-style-type: none"> • Infrastructural facilities: 0.785 acres of own land in centre of city, 34,000 sqft of builtup area (shared with Surendranath Evening and Law College) • Moderate Sports facility • Attempts are afoot to provide hostel facility
2.4.2 Library as a Learning Resource:	<ul style="list-style-type: none"> • Partially automated library • A sub-committee headed by Principal monitors the library works • Library with OPAC, INFLIBNET and reprographic facilities • Given the age and strength of the college inadequate library facilities
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> • 115 desktops and 32 laptops available • LAN facility to some depts. • ICT resources availed for teaching

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	<ul style="list-style-type: none"> • Classrooms with 10 smart boards
2.4.4 Maintenance of Campus Facilities:	<ul style="list-style-type: none"> • Annual maintenance contract made to maintain the e-resources • Campus is neat and tidy
2.5 Student Support and Progression:	
2.5.1 Student Mentoring and Support:	<ul style="list-style-type: none"> • Scholarships to OBC students provided by Government • Career guidance and placement cell, Anti-ragging cell and Anti-sexual harassment cell in place • Merit and means freeships to students
2.5.2 Student Progression:	<ul style="list-style-type: none"> • Moderate Student progression from UG to PG • Several students are selected in Campus interview • A few students are entrepreneurs
2.5.3 Student Participation and Activities:	<ul style="list-style-type: none"> • Active participation of students in co-curricular, extra curricular and cultural activities • College magazine published annually to showcase the talents of students • Functional students' union through elected class representatives democratically • Each department brings out wall magazine
2.6 Governance, Leadership and Management:	
2.6.1. Institutional Vision and leadership	<ul style="list-style-type: none"> • Vision and mission in tune with objectives • Governing body, Principal and IQAC involved in policy design and implementation • The management is in control of the situation and has a positive attitude towards growth
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> • Decentralized form of governance • Participative management • Cooperation from stakeholders
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> • Teachers encouraged to attend orientation/refresher courses; to take up research projects • All teachers are members of one committee or the other

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2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> • Finance committee supervises the financial aspects • External and internal audit in place
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> • IQAC constituted with internal as well as external members and alumni • Active role played by IQAC to enhance quality
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> • Eco club in place • Medicinal plant garden
2.7.2 Innovations:	<ul style="list-style-type: none"> • ICT in teaching and learning in some subjects • Social media utilized to keep in touch with stakeholders
2.7.3 Best Practices:	<ul style="list-style-type: none"> • Clean environment • Certificate course in Communicative English

Section III: OVERALL ANALYSIS	<i>Observations</i>
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Located in a prime area • Conducive atmosphere for functioning and growth • Catering to diverse stakeholders • Illustrious alumnae • Competent and student friendly teachers
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Space constraint • Large number of vacancies in Teaching and Non teaching positions • Inadequate IT infrastructure • Lack of research facilities • Space and equipments in labs not commensurate with the number of users
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • To strive for autonomy • To mobilize more funds by tapping different funding agencies for overall growth • To use the locational advantage for diversification
3.4 Institutional Challenges:	<ul style="list-style-type: none"> • To overcome the space constraint • To create a conducive atmosphere for promotion of research and publications • To start academic programs, keeping in view the emerging scenario • To arrest the dropout rate

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Section IV: Recommendations for Quality Enhancement of the Institution
<ul style="list-style-type: none"> • To go in for Autonomy at the earliest • IT infrastructure to be commensurate with the number of users • To start IT enabled and related soft skills courses • Learning resources in library and laboratory shall be increased • To start Certificate/ Diploma courses in Pisciculture and Heritage Tourism • To make the Placement Cell effective • To get the existing vacancies filled up and create new posts as per requirements of departments • Pay scales/remuneration of teachers should be as per latest UGC norms

I agree with the Observations of the Peer Team as mentioned in this report.

Indranil Kar
09-11-2016

Signature of the Head of the Institution

DR. INDRANIL KAR, Ph.D
Principal
Surendranath College
Kolkata- 700 009

Seal of the Institution



Signatures of the Peer Team Members:

Name and Designation		Signature with date
Prof. S. Chandrasekhar	Chairperson	<i>S. Chandrasekhar</i> 09/11/16
Prof. M. Vijayalakshmi	Member Co-ordinator	<i>M. Vijayalakshmi</i> 9-11-16
Dr. Lalitha Balakrishnan	Member	<i>Lalitha Balakrishnan</i> 9/11/16
Dr. M.S. Shyamasundar	NAAC Officer	

Place: Kolkata

Date: 9-11-2016