

## **Academic Policy**

Academic policy of Surendranath College is to work under the purview of the affiliating Calcutta University guidelines as well as to implement all the recommendations of the UGC as per applicable.

An Academic Committee is formed with the Principal as advisor, two joint convenors and all the departmental heads as members.

It is their policy

1. To maintain discipline and regularity in smooth completion of courses in each semester
2. To monitor the percentage of syllabus covered before a fortnight of the end of every academic session.
3. To maintain liaison with the routine committee for smooth conduction of classes of all semesters.
4. To maintain liaison with the examination committee regarding any issues with internal evaluation and tutorial examination.
5. To arrange meetings to address any important issues at regular intervals.
6. To issue advisories regarding sharing of lesson plan at the beginning of each semester.
7. To arrange formation of mentoring groups to monitor students' progression and general well being.
8. To act as a bridge between IQAC and different departments regarding various faculty improvement programs and other quality initiatives.